

Fund Transfer Request for Machine Tools and Metrology Lab Usage Charges

(for External User)

Details of the user (student or employee):

Name & Address :

Department/Center/Industry :

Mobile number :

Brief description of work :

Name of the facility Used :

Facility charge (For External users) :

User signature certifying work completion (with date):

Authorization of the Paying Authority (PI or HOD):

Name :

Designation :

Transaction ID :

Signature to authorize payment :

Request to IRCC:

Please refer to the above authorization of the PI/HOD for using the Facilities of Machine Tools and Metrology Lab and transfer an amount of Rs.: _____ to Project No. to **RI/0816-FACMTNML-001 ('Facilities in Machine Tools and Metrology lab')**

Regards,

Prof. Ramesh Singh
Machine Tools Lab
Dept. of Mechanical Engineering