

# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

## Ultramicrotome Facility, BSBE

### Instructions for External Users

**Registration:** Registration is essential to avail of the Ultramicrotome Facility at BSBE, IITBombay.

➤ **Registration Process:**

External users can email to [saranya@iitb.ac.in](mailto:saranya@iitb.ac.in) for registration.

#### External Users:

✚ **Academic Institutions:**

Users can come in person along with a letter from the Head / Guide on their College/Institute's Original Letter Head for registration stating that the analysis is for research purposes to qualify for the academic concession. The letter should be addressed to Prof-In-Charge Ultramicrotome Facility, Dept. of Biosciences and Bioengineering, IIT Bombay, Powai, Mumbai-400076

✚ **Industry & Non- Government Agencies:**

Users can come in person along with a letter for registration. The letter should be addressed to Prof-In-Charge Ultramicrotome Facility, Dept. of Biosciences and Bioengineering IIT Bombay, Powai, Mumbai-400076

✚ **National R & D Labs:**

Users can come in person along with a letter from your Institute's Original letterhead for registration stating that the analysis is for research purposes. The letter should be addressed to Prof-In-Charge Ultramicrotome Facility, Dept. of Biosciences and Bioengineering IIT Bombay, Powai, Mumbai-400076

In your request letter, you are requested to mention, "*We agree to acknowledge the Ultramicrotome Facility of IIT Bombay when the data are used in our papers/reports/thesis*". A List of such acknowledgments with appropriate references should be emailed to [saranya@iitb.ac.in](mailto:saranya@iitb.ac.in). Please include the publication reference (Journal name/volume number/names of the authors/date of issue of the publication etc.) to us as the continuing functioning of the lab needs this feedback.

## Charges for External Users

Basic Charges + GST\*(as applicable).GST\* rate  
as on 15.04.2022:

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- 1) If the recipient of the report is from Maharashtra:  
**9% SGST and 9% CGST**
- 2) If the recipient of the report is from outside Maharashtra:  
**18% IGST**

### Basic charges:

	<b>Academic External</b>	<b>Industry</b>
<b>Sectioning</b>	1100/-	3000/-
<b>Single Grid</b>	700/-	2000/-
<b>Sample preparation*</b>	400/-	1200/-

\* Sample will be prepared by user only. Consumables can be provided upon users request.

**(Please add GST charges as mentioned above)**

### Payment Details:

#### Bank Details for Electronic Transfer:

Bank Name: State Bank of India, IIT Powai Branch,  
Mumbai- 400076, India.

Bank A/c No.: 10725729173  
IFSC/RTGS/NEFT: SBIN0001109  
MICR no. : 400002034  
Branch Code: 1109  
Swift Code: SBININBB519  
Telephone No. : +91-22-2572-1103

**For DD, payment should be in favor of "Registrar, IIT Bombay"**

- **Appointment:** The users will be informed about their date and time-slot by email.
- **Sample Submission:** Users are required to bring the embedded sample on the day of appointment.

## GENERAL INSTRUCTIONS TO THE USERS

- ✚ The users should visit <https://instruments.iitb.ac.in/ultramicrotome-facility> for the sample preparation instructions as well as for the contact details and location of the facility.